Notice of Court Hearing Date

Date: [Insert Date]
To: [Recipient's Name]
Address: [Recipient's Address]
Dear [Recipient's Name],
We would like to inform you that the court hearing for the case titled [Case Title] will be held on [Hearing Date] at [Hearing Time]. The location of the hearing will be [Court Address].
Please ensure that you are present on the specified date. If you have any questions or require further information, do not hesitate to reach out.
Thank you for your attention to this matter.
Sincerely,
[Your Name]
[Your Title]
[Your Contact Information]