

Follow-Up Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient's Name]

[Recipient's Position/Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I wanted to follow up on the real estate sale proposal I submitted on [insert submission date]. I am eager to hear your thoughts and any feedback you may have regarding the proposal.

If you have any questions or need further information, please do not hesitate to reach out. I am looking forward to your response and hopefully moving forward together.

Thank you for considering my proposal.

Sincerely,

[Your Name]