Patent Application Status Update Request

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]

To: [Patent Office/Examiner's Name]
[Patent Office Address]
[City, State, Zip Code]

Dear [Patent Office/Examiner's Name],

I am writing to request an update regarding the status of my patent application, [Application Number], filed on [Filing Date]. I am keen to understand the current progress and any further actions required on my part.

Your attention to this matter is greatly appreciated. Thank you for your assistance, and I look forward to your prompt response.

Sincerely,
[Your Name]