

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Patent Office/Recipient Name]

[Office/Department Name]

[Office Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to follow up on my prior correspondence dated [date of previous correspondence] regarding the review of my patent application, [Patent Application Number].

As of today, I have not yet received an update on the status of my application, and I am eager to know if there are any further developments or if additional information is required on my part.

I appreciate your attention to this matter and look forward to your prompt response.

Thank you very much.

Sincerely,

[Your Name]