

# Follow-Up Session Scheduling

Dear [Recipient's Name],

I hope this message finds you well. I am writing to follow up regarding our previous discussion and to schedule our next session.

Could you please let me know your availability for the following dates?

- [Date Option 1]
- [Date Option 2]
- [Date Option 3]

Your input is important to ensure we can continue our work effectively.

Thank you, and I look forward to your response.

Best regards,

[Your Name]

[Your Position]

[Your Contact Information]