

John Doe

123 Main Street

City, State, Zip Code

Email: johndoe@email.com

Phone: (123) 456-7890

Date: [Insert Date]

[Hiring Manager's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Hiring Manager's Name],

I hope this message finds you well. I wanted to take a moment to re-express my interest in the [Job Title] position I applied for on [Date of Application]. Having researched [Company's Name] further, I remain very enthusiastic about the opportunity to contribute to your team.

With my skills in [Relevant Skills/Experiences], I am confident that I would be a valuable addition to your company. I am particularly drawn to [specific aspect or project of the company], and I believe my background aligns perfectly with your goals.

I appreciate your consideration and would love the opportunity to discuss my application with you. Thank you very much for your time, and I look forward to hearing from you soon.

Sincerely,

John Doe