

# Exhibitor Registration Confirmation

Date: [Insert Date]

Dear [Exhibitor Name],

Thank you for your interest in participating as an exhibitor at the upcoming Science and Tech Festival. We are excited to confirm your registration and look forward to your contribution to this incredible event.

## Event Details:

**Festival Date:** [Insert Festival Date]

**Location:** [Insert Venue Location]

**Booth Number:** [Insert Booth Number]

## Next Steps:

- Please complete the attached forms to finalize your registration.
- Ensure your setup is completed by [Insert Setup Deadline].
- Contact us for any special requirements or questions.

Once again, thank you for joining us to promote science and technology. We look forward to seeing you at the festival!

Best Regards,

[Your Name]

[Your Position]

[Organization Name]

[Contact Information]