

# Resignation Letter

Date: [Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Manager's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Manager's Name],

I am writing to formally resign from my position as an engineer at [Company's Name], effective [Last Working Day, typically two weeks from the date above].

Due to ongoing health issues, I have come to the difficult decision to step away from my role. This was not an easy choice, as I have greatly enjoyed working with the team and contributing to our projects.

I am committed to ensuring a smooth transition and will do my best to wrap up my responsibilities and assist in the handing over of my duties during my remaining time.

Thank you for the opportunity to be a part of [Company's Name]. I appreciate your understanding and support regarding my decision.

Sincerely,

[Your Name]