

Resignation Letter

Your Name

Your Address
City, State, Zip Code
Email Address
Phone Number
Date

Manager's Name

Company Name
Company Address
City, State, Zip Code

Dear [Manager's Name],

I am writing to formally resign from my position at [Company Name], effective [Last Working Day, typically two weeks from the date above].

After considerable thought, I have decided to part ways with the company due to fundamental differences in values and ethics that have arisen in recent months. I believe that my moral compass does not align with the direction in which the company is heading, and I feel it is in both our best interests to pursue paths that are more aligned with my personal and professional principles.

I want to express my gratitude for the opportunities I have been given during my time at [Company Name]. I appreciate the support and the experiences that have contributed to my professional growth.

During my remaining time, I am committed to ensuring a smooth transition and will do everything possible to hand off my responsibilities effectively.

Thank you for your understanding. I wish the company continued success in the future.

Sincerely,

[Your Name]