

Request for Joint Academic Research

[Your Name]
[Your Position]
[Your Institution]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Date]

[Recipient's Name]
[Recipient's Position]
[Recipient's Institution]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to propose a collaboration on a joint academic research project that aligns closely with our mutual interests in [specific field or topic].

Our institutions share a commitment to advancing knowledge in [specific area], and I believe that by combining our resources and expertise, we can make significant contributions to the field. I am particularly interested in exploring [specific research question or project idea] and would value your insights and collaboration on this endeavor.

I would be grateful for the opportunity to discuss this proposal further and explore how we can work together effectively. Please let me know your availability for a meeting in the coming weeks.

Thank you for considering this collaboration. I look forward to your positive response.

Sincerely,
[Your Name]
[Your Position]