

Resignation Letter

Dear [Manager's Name],

I hope this message finds you well. I am writing to formally resign from my position at [Hotel/Restaurant Name], effective [Last Working Day, typically two weeks from the date of the letter].

This decision was not easy to make, and I am truly grateful for the opportunities I have had during my time here. Working with such a dedicated team has been a valuable experience that I will always cherish.

Thank you for your support and guidance throughout my employment. I look forward to staying in touch, and I wish everyone at [Hotel/Restaurant Name] continued success in the future.

Sincerely,

[Your Name]

[Your Contact Information]