

Resignation Letter

Dear [Manager's Name],

I am writing to formally resign from my position at [Hotel/Restaurant Name], effective [Last Working Day, e.g., two weeks from today].

Working here has been a valuable experience, and I appreciate the opportunities for professional growth and the supportive team environment.

Thank you for your understanding. I look forward to staying in touch, and I wish the team continued success.

Sincerely,

[Your Name]

[Your Contact Information]