

# Vendor Agreement

Date: [Insert Date]

Vendor Name: [Insert Vendor Name]

Vendor Address: [Insert Vendor Address]

Dear [Vendor Name],

We are pleased to inform you that your application to participate in the upcoming Art and Crafts Market has been accepted. Below are the terms and conditions of our vendor agreement:

## Event Details

Event Date: [Insert Event Date]

Location: [Insert Event Location]

Booth Size: [Insert Booth Size]

Booth Fee: [Insert Fee Amount]

## Terms and Conditions

- All vendors must provide their own display materials.
- Vendors are responsible for the setup and teardown of their booths.
- All sales must be compliant with local regulations.
- The event organizers reserve the right to remove any vendor not adhering to market rules.

## Payment Information

Please submit your payment by [Insert Payment Deadline] to secure your booth.

We look forward to having you at our Art and Crafts Market. Please confirm your participation by signing below and returning this agreement by [Insert Return Date].

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

## **Vendor Agreement Confirmation**

I, [Vendor Name], agree to the terms outlined in this vendor agreement.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_