

# Resignation Letter

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Manager's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Manager's Name],

I am writing to formally resign from my position at [Company's Name], effective [Last Working Day, typically two weeks from the date above]. This decision has come after much consideration, as I have decided to pursue freelance art projects that I am passionate about.

Working at [Company's Name] has been a valuable experience, and I am grateful for the opportunities I have had during my time here. I appreciate the support from you and my colleagues, which has greatly contributed to my professional growth.

I will ensure a smooth transition and am happy to assist in the handover of my responsibilities before my departure. Please let me know how I can help during this period.

Thank you again for the support and understanding. I hope to stay in touch, and I look forward to seeing how [Company's Name] continues to grow.

Sincerely,

[Your Name]