

# Pivotal Safety Disclosure

Date: [Insert Date]

To: [Recipient's Name]

Subject: Pivotal Safety Disclosure Regarding [Product/Service Name]

Dear [Recipient's Name],

We are writing to inform you about a pivotal safety concern regarding [Product/Service Name]. It has come to our attention that [briefly describe the safety issue]. We take this matter very seriously and are committed to ensuring the safety and well-being of our customers.

To address this issue, we have taken the following steps:

- [Step 1]
- [Step 2]
- [Step 3]

We advise you to [include any recommendations or actions the recipient should take]. Your safety and satisfaction are our top priorities, and we appreciate your understanding as we work to resolve this matter.

If you have any further questions or concerns, please do not hesitate to contact us at [Contact Information].

Thank you for your prompt attention to this important matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]