

Backorder Status Update

Dear [Customer's Name],

We hope this message finds you well. We are writing to inform you about the status of your recent order [Order Number].

Unfortunately, some of the items in your order are currently on backorder. The following items are affected:

- [Item Name 1] - [Expected Delivery Date]
- [Item Name 2] - [Expected Delivery Date]

We understand that this delay may cause inconvenience, and we sincerely apologize for the situation. We are working diligently to ensure that your order is fulfilled as soon as possible.

If you have any questions or need further assistance, please do not hesitate to contact us at [Customer Service Email] or [Customer Service Phone Number].

Thank you for your understanding and patience during this time.

Sincerely,

[Your Company Name]

[Your Company Contact Information]