

# Account Deregistration Request

Your Name: [Your Name]

Your Address: [Your Address]

Email: [Your Email]

Phone Number: [Your Phone Number]

Date: [Date]

To:

Account Support Team

[Company Name]

[Company Address]

Dear [Account Support Team],

I am writing to formally request the deregistration of my account with [Company Name], associated with the email address [Your Email] and username [Your Username]. I have decided to close my account for personal reasons.

Please confirm the completion of the deregistration process and ensure that all my personal data is removed from your servers, in accordance with your privacy policy.

Thank you for your assistance in this matter. I look forward to your prompt confirmation.

Sincerely,

[Your Name]