

# Important Notification About Your Billing Cycle

Dear [Customer Name],

We hope this message finds you well. We're reaching out to inform you about an upcoming change to your billing cycle.

Effective [Effective Date], your billing cycle will switch from [Old Billing Cycle] to [New Billing Cycle]. This change will help us better serve you and enhance your experience with our services.

Please note the following details:

- **Current Billing Cycle:** [Old Billing Cycle]
- **New Billing Cycle:** [New Billing Cycle]
- **Next Billing Date:** [Next Billing Date]

If you have any questions or concerns regarding this change, please feel free to contact our customer service team at [Customer Service Phone Number] or [Customer Service Email].

Thank you for your understanding and continued support.

Sincerely,

[Your Company Name]

[Your Company Contact Information]