

# Important Notice: Change in Billing Intervals

Dear [Customer Name],

We hope this message finds you well. We are writing to inform you of an important change to your billing intervals.

Effective [Effective Date], your billing cycle will change from [Current Billing Interval] to [New Billing Interval]. This change will help us better serve you and streamline our billing process.

If you have any questions or concerns regarding this change, please do not hesitate to reach out to our customer service team at [Customer Service Phone Number] or [Customer Service Email].

Thank you for your understanding and continued support.

Sincerely,

[Your Company Name]

[Your Company Contact Information]