

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to inform you that I received the gift you sent, and unfortunately, it was not the item I was expecting. While I truly appreciate your thoughtful gesture, the item is not suitable for my needs.

To ensure it finds a better home, I would like to return it. Please let me know how you would like me to proceed with the return process. Thank you for your understanding and for your generous spirit.

Warm regards,

[Your Name]