

Interview Schedule Confirmation

Dear [Candidate's Name],

We are pleased to inform you that your interview has been scheduled as follows:

- **Position:** [Job Title]
- **Date:** [Date]
- **Time:** [Time]
- **Location:** [Location or Virtual link]
- **Interviewer(s):** [Interviewer names]

Please confirm your availability for this date and time.

Thank you, and we look forward to meeting you.

Best regards,
[Your Name]
[Your Job Title]
[Company Name]
[Contact Information]