

Gift Card Redemption Inquiry

Date: [Insert Date]

To: [Retailer/Company Name]

Address: [Retailer/Company Address]

Subject: Inquiry Regarding Gift Card Redemption

Dear [Customer Service Team/Specific Name],

I hope this message finds you well. I am writing to inquire about the redemption process for a gift card I received. The details of the gift card are as follows:

- Gift Card Number: [Insert Gift Card Number]
- Recipient Name: [Insert Name]
- Amount: [Insert Amount]

Unfortunately, I have encountered some issues while attempting to redeem the card. [Briefly explain the issue you are facing, e.g., unable to use online, error message encountered, etc.].

I would appreciate your assistance in resolving this matter. Please let me know if any additional information is required from my end to facilitate the process.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Contact Information]