

# Complaint Resolution for Product Quality

Date: [Insert Date]

To: [Company Name]

Address: [Company Address]

Dear [Customer Service Manager's Name],

I am writing to formally address an issue regarding a product I purchased from your company on [Purchase Date]. The product, [Product Name], has not met the quality standards promised.

Upon using the product, I noticed the following issues: [List specific quality issues with the product]. These issues have rendered the product unsuitable for my needs, and I believe this is not in line with the quality assurance you advertise.

I would appreciate your immediate attention to this matter. I request a resolution in the form of a replacement or a full refund for the product. I have attached a copy of my receipt and photos of the product as evidence.

Thank you for your attention to this matter. I look forward to your prompt response and a satisfactory resolution.

Sincerely,

[Your Name]

[Your Address]

[Your Email]

[Your Phone Number]