

# Complaint Resolution Letter

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient Name]  
[Company Name]  
[Company Address]  
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally address my complaint regarding a fraud incident that took place on [date of incident] involving [describe the incident briefly]. Despite my previous communication regarding this issue, I have yet to receive a satisfactory resolution.

The details of the incident are as follows:

- **Date of Incident:** [Date]
- **Transaction Amount:** [Amount]
- **Description of Fraud:** [Brief description]

I have attached any relevant documents, including [list documents], to support my claims. I kindly request that this matter be investigated thoroughly and a resolution be provided within [time frame, e.g., 14 days].

Please let me know the steps that will be taken to resolve this issue. I appreciate your attention to this matter and look forward to your prompt response.

Sincerely,

[Your Name]