

Subject: Termination of Loyalty Program Membership

Dear [Loyalty Program Manager/Customer Service],

I hope this message finds you well. I am writing to formally request the termination of my membership in the [Loyalty Program Name]. My membership ID is [Your Membership ID].

While I have appreciated the benefits and rewards offered, I have decided to discontinue my participation for personal reasons.

Please confirm that my membership has been canceled and that I will no longer receive communications regarding this program.

Thank you for your assistance.

Sincerely,

[Your Name]

[Your Contact Information]