

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Manager's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Manager's Name],

I am writing to formally resign from my position at [Company Name], effective [Last Working Day, typically two weeks from the date above].

This decision has not come lightly, as I have appreciated the opportunities for professional growth during my time here. However, I find that my philosophical beliefs and values increasingly diverge from those of the management team, which has prompted me to seek a new environment that aligns more closely with my principles.

I am grateful for the support and encouragement I have received from my colleagues and will cherish the experiences shared during my tenure.

Thank you for your understanding, and I hope to maintain a positive relationship moving forward.

Sincerely,

[Your Name]