

Feedback Request Following Conflict Resolution Meeting

Dear [Recipient's Name],

I hope this message finds you well. I would like to extend my gratitude for your participation in the recent conflict resolution meeting held on [Date]. Your contributions were invaluable.

To ensure continuous improvement in our communication and conflict resolution processes, I kindly request your feedback regarding the meeting. Specifically, I would appreciate your thoughts on the following:

- The effectiveness of the conflict resolution strategies discussed
- Your level of comfort in sharing your thoughts during the meeting
- Any additional suggestions for future meetings

Your feedback is vital to us, and I assure you it will be taken seriously as we seek to enhance our collaborative efforts.

Please reply by [Response Deadline]. Thank you once again for your commitment to fostering a positive work environment.

Best regards,

[Your Name]

[Your Position]

[Your Company]