

# Urgent Payment Failure Notification

Dear [Customer's Name],

We hope this message finds you well. We are writing to inform you that we encountered an issue processing your recent payment for your account ([Account Number or ID]).

As a result, your service may be interrupted unless the payment is resolved promptly. Please review your payment information and ensure that sufficient funds are available.

**Outstanding Amount:** \$[Amount]

We encourage you to make the payment by [Deadline Date] to avoid any disruption to your service. You can submit your payment through our website or by contacting our customer support.

If you have already made the payment, please disregard this notice. Otherwise, we appreciate your immediate attention to this matter.

Thank you for your cooperation.

Sincerely,

[Your Company Name]

[Your Company Contact Information]