

Subject: Re-attempt for Failed Monthly Billing

Dear [Customer's Name],

We hope this message finds you well. We are reaching out to inform you that we encountered an issue while processing your monthly billing for [Service/Product Name] on [Billing Date]. Unfortunately, the transaction was unsuccessful due to [brief reason, e.g., insufficient funds, expired card, etc.].

To ensure uninterrupted service, we kindly ask you to verify your payment details and attempt the payment again. You can do this by logging into your account at [Website URL] or contacting our support team at [Support Email/Phone Number].

Thank you for your attention to this matter. We appreciate your prompt response to avoid any disruption of service.

Best regards,

[Your Name]

[Your Position]

[Company Name]

[Company Contact Information]