

Payment Notification

Dear [Customer's Name],

We hope this message finds you well. We are writing to inform you that an automatic payment scheduled on [Date] for your account ([Account Number]) could not be processed successfully.

Reason for Failure: [Reason, e.g., Insufficient Funds, Expired Card]

To avoid any interruption in your service, we kindly ask you to review your payment details and ensure that the necessary funds are available or update your payment information at your earliest convenience.

You can log into your account by visiting [Website URL] or contact our customer service at [Customer Service Phone Number] for assistance.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Company Name]

[Your Company Contact Information]