

# Product Quality Concern Report

Date: [Insert Date]

To: [Recipient Name]

Company: [Recipient Company]

Address: [Recipient Address]

Dear [Recipient Name],

I am writing to bring to your attention a concern regarding the quality of [Product Name] that I recently purchased from [Store/Website Name] on [Purchase Date].

Upon using the product, I noticed the following issues:

- [Issue 1]
- [Issue 2]
- [Issue 3]

I believe these issues may be indicative of a broader quality control problem and would appreciate your prompt attention to this matter. I have attached copies of my purchase receipt and any relevant photos for your review.

Please let me know how you would like to address this concern. I look forward to your response.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Contact Information]