

Reminder: Upcoming Sports Team Inclusion Workshop

Dear Team Members,

This is a friendly reminder about the upcoming Sports Team Inclusion Workshop scheduled for **[Date]** at **[Time]**. The workshop will take place at **[Location]**.

We encourage all team members to attend as we will discuss important topics related to inclusion, teamwork, and support for all players. Your participation is crucial for fostering a welcoming environment within our team.

Please make sure to complete any pre-workshop materials, which can be found attached to this email. We look forward to seeing you there!

Best regards,

[Your Name]

[Your Position]

[Contact Information]