

Sports Team Travel Safety Guidelines

Date: _____

To: All Team Members

From: [Coach/Manager Name]

Subject: Travel Safety Guidelines for Upcoming Trip

Dear Team,

As we prepare for our upcoming trip to [Destination], it is essential to prioritize safety and ensure that everyone follows the guidelines outlined below:

Travel Safety Guidelines

- **Stay Together:** Always travel in groups and stay with your assigned teammates.
- **Emergency Contacts:** Keep a list of emergency contact numbers with you at all times.
- **Follow Curfews:** Adhere strictly to curfews established by the coaching staff.
- **Alcohol and Substance Use:** Strictly prohibited; zero tolerance policy.
- **Health Precautions:** Follow health guidelines, including any necessary vaccinations or medication.
- **Be Aware of Surroundings:** Always be mindful of your environment and report any suspicious activity to a coach.

Please review these guidelines carefully and let's work together to have a safe and enjoyable trip. If you have any questions or concerns, feel free to reach out.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Position]

[Team Name]