

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Manager's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

## **Subject: Resignation Letter**

Dear [Manager's Name],

I am writing to formally resign from my position at [Company's Name], effective two weeks from today, [Last Working Day]. This decision has been influenced by the unacceptable work conditions I have experienced recently.

While I appreciate the opportunities I have had during my time at [Company's Name], the current environment has become increasingly challenging and detrimental to my well-being and professional growth.

I wish you and the team all the best in the future.

Sincerely,

[Your Name]