

Emergency Injury Response Plan

Date: [Insert Date]

To: [Recipient Name]

From: [Team Name]

Subject: Injury Response Protocol

Dear [Recipient Name],

In the interest of ensuring the safety and well-being of all our athletes, coaches, and staff, we have established the following Emergency Injury Response Plan. This plan aims to provide immediate action steps to be taken in the event of an injury during practices or competitions.

Emergency Contacts

- Team Physician: [Name, Phone Number]
- Local Emergency Services: [Phone Number]
- Facility Manager: [Name, Phone Number]

Immediate Response Steps

1. Assess the situation and ensure the safety of other players.
2. Designate a person to call for additional medical help if needed.
3. Administer first aid if trained personnel are available.
4. Do not move the injured athlete unless there is an immediate danger.
5. Document the injury and response actions taken.

Post-Incident Protocol

After the incident, the following steps will be taken:

- Complete an injury report form.
- Conduct a debriefing with the coaching staff.
- Provide support to the injured athlete.

It is our priority to ensure a safe environment for our athletes. Please familiarize yourself with this plan and feel free to contact me with any questions or suggestions.

Sincerely,

[Your Name]
[Your Position]
[Team Name]
[Contact Information]