

Announcement of Executive Change

Dear [Team Name] Community,

We are writing to inform you about an important change in our organizational leadership. Effective [Date], [Name] will be stepping down from their role as [Previous Position] and will be succeeded by [New Name], who will take over as [New Position].

We would like to extend our heartfelt gratitude to [Previous Name] for their contributions to the team during their tenure. Their leadership and commitment to excellence have been invaluable.

[New Name] brings a wealth of experience and passion for the sport, and we are excited to have them lead us in this new chapter.

We appreciate your support during this transition period and look forward to an exciting future under [New Name]'s leadership.

Thank you for being a part of our community.

Sincerely,
[Your Name]
[Your Position]
[Team Name]