

# Retirement Announcement

Dear Team Members, Coaches, and Fans,

It is with mixed emotions that we announce the unexpected retirement of our beloved teammate, **[Player's Name]**. After [number] years of dedication and commitment to the game, [he/she/they] has decided to step away from competitive sports.

This decision was not made lightly, as [Player's Name] has been an integral part of our team, contributing not only with [his/her/their] skills on the field but also as a source of inspiration and camaraderie off it. We will forever cherish the memories and achievements we shared together.

We understand that this news may come as a surprise to many, but we support [Player's Name] in this new chapter of life. We invite everyone to join us for a farewell celebration on [date] at [venue/time] to honor [his/her/their] contributions to our team.

Thank you, [Player's Name], for everything you've done. You will always be a part of our team family.

Sincerely,  
[Your Name]  
[Your Position]  
[Team Name]