

Retirement Announcement

Dear Team Members,

We are writing to inform you about the retirement of our long-time volunteer, **[Volunteer's Name]**, who has dedicated over **[Number]** years of service to our sports team.

[Volunteer's Name] has been an invaluable part of our community, contributing countless hours of support and enthusiasm. Their leadership and passion have positively impacted the lives of many players and fellow volunteers.

Join us in a farewell gathering on **[Date]** at **[Location]** to celebrate their remarkable journey and show appreciation for their commitment.

Thank you, **[Volunteer's Name]**, for your dedication and love for our team! You will be missed!

Sincerely,
[Your Name]
[Your Position]
[Team Name]