

# Letter of Acknowledgment

Date: [Insert Date]

Dear [Team Name/Coach's Name],

We, the [Team Name], would like to take this opportunity to acknowledge and express our regret for our shortcomings during the recent [specific event or game].

Upon reflection, we recognize that our performance did not meet the expectations we had set for ourselves as a team. Specifically, we acknowledge the following mistakes:

- [Mistake 1]
- [Mistake 2]
- [Mistake 3]

We take full responsibility for these errors and understand how they impacted our performance. We are committed to learning from these experiences and implementing the necessary changes to ensure better outcomes in the future.

Thank you for your continued support and understanding as we strive to improve as a team.

Sincerely,  
[Your Name]  
[Your Position]  
[Team Name]