

Reminder: Upcoming Community Sports Event

Dear Team Members,

We are excited to remind you about our upcoming community sports event taking place on **Date** at **Location**.

Event Details:

- **Date:** [Insert Date]
- **Time:** [Insert Time]
- **Location:** [Insert Location]

This event is a great opportunity for all team members to come together, showcase our spirit, and engage with the community. Please wear your team uniforms and bring your energy!

We look forward to seeing everyone there!

Best Regards,

[Your Name]

[Your Position]

[Sports Team Name]