

Performance Bonus Contract Negotiation

Date: [Insert Date]

[Recipient's Name]

[Recipient's Position]

[Team/Organization's Name]

[Address]

[City, State, Zip]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to discuss the performance bonus structure outlined in my current contract with [Team/Organization's Name]. As we approach the end of the season, I would like to negotiate adjustments based on my contributions and the team's achievements.

Throughout this season, I have consistently [list specific achievements, e.g., led the team in scoring, improved personal statistics, contributed to team morale, etc.]. These efforts have resulted in [mention any team achievements, e.g., increased wins, championship contention, etc.]. I believe these factors warrant a reevaluation of the performance bonus criteria.

In light of the team's success and my role in it, I propose that we consider the following adjustments to the bonus structure:

- [Proposed Adjustment 1]
- [Proposed Adjustment 2]
- [Proposed Adjustment 3]

I am confident that we can reach a mutually beneficial agreement that reflects both my contributions and our team's goals. I look forward to discussing this further at your earliest convenience.

Thank you for your time and consideration.

Sincerely,

[Your Name]

[Your Position]

[Team/Organization's Name]

[Contact Information]