

# Facility Rental Agreement Negotiation

Date: [Insert Date]

To,

[Facility Manager's Name]

[Facility Name]

[Facility Address]

[City, State, Zip Code]

Dear [Facility Manager's Name],

We hope this message finds you well. We are writing on behalf of [Sports Team Name] to discuss the possibility of renting [Facility Name] for our upcoming season. We have reviewed your rental terms and would like to propose a few adjustments to better accommodate our needs.

Specifically, we would like to discuss the following points:

- **Rental Rate:** We would appreciate a review of the current rental rate to see if there is room for negotiation based on our budget.
- **Availability:** Could we confirm the availability of the facility on [specific dates]?
- **Equipment Access:** Is it possible to include equipment rental in the agreement?

We believe that a partnership between [Sports Team Name] and [Facility Name] would be mutually beneficial and look forward to discussing this further. Please let us know a suitable time for a meeting or a call to negotiate these terms.

Thank you for considering our request. We look forward to your prompt reply.

Best regards,

[Your Name]

[Your Position]

[Sports Team Name]

[Your Contact Information]