Conduct Warning Letter

Date: [Insert Date]
To: [Player's Name]
Team: [Team Name]
Dear [Player's Name],
This letter serves as a formal warning regarding your conduct during team activities and events. It has come to our attention that your recent behavior has not aligned with the values and expectations of the [Team Name].
Specifically, on [insert date of incident], your actions included [describe inappropriate behavior]. Such conduct is detrimental to the team environment and goes against our code of ethics.
As a member of [Team Name], it is essential to demonstrate sportsmanship, respect, and teamwork. Continued behavior of this nature may result in further disciplinary actions, including suspension or removal from the team.
We appreciate your immediate attention to this matter and encourage you to reflect on how your actions affect not only yourself but the entire team. Please consider this letter a chance to improve and demonstrate your commitment to our team's standards.
Should you wish to discuss this matter further, please feel free to reach out to me directly.
Sincerely,
[Your Name]
[Your Position]
[Team Name]