

# Cancellation of Registration

Dear [Recipient's Name],

We regret to inform you that due to unforeseen circumstances, we must cancel the registration for the [Team Name] for the [Season/Sport] league. This decision was not made lightly, and we appreciate your understanding in this matter.

As a result of the cancellation, we will be issuing a full refund of your registration fees. Please allow [number of days] days for processing. If you have any questions regarding the refund process, do not hesitate to reach out.

Thank you for your support, and we hope to see you in future seasons.

Sincerely,

[Your Name]

[Your Position]

[Team/Organization Name]

[Contact Information]