

# Important Notice: Team Event Cancellation

Dear Team Members and Community Supporters,

We regret to inform you that due to unforeseen circumstances, the upcoming scheduled event for the **[Team Name]** on **[Date]** has been cancelled.

We understand this may cause inconvenience and disappointment, and we sincerely apologize for any disruption this may cause in your plans.

We appreciate your understanding and support. Please stay tuned for updates regarding rescheduling or future events.

Thank you for your continued dedication to **[Team Name]**.

Sincerely,  
[Your Name]  
[Your Position]  
[Team Name]  
[Contact Information]