

Media Appearance Request

Date: [Insert Date]

To: [Media Outlet Name]

Address: [Media Outlet Address]

Dear [Media Contact Name],

We hope this message finds you well. We are excited to announce that the [Team Name] will be participating in the upcoming [Event Name] on [Event Date]. As part of our promotional efforts, we would like to extend an invitation to your media outlet to cover our team's participation.

The [Event Name] promises to be a thrilling occasion, showcasing not only our athletes but also promoting community spirit and sportsmanship. We believe your coverage would greatly enhance the visibility of this event and engage our passionate fans.

We would be thrilled to arrange interviews with our coaches and players, provide behind-the-scenes access, and share exciting content for your audience. Additionally, we can facilitate promotional opportunities that align with your media agenda.

Thank you for considering our request. Please let us know if you are available for coverage. We look forward to potentially collaborating with you for this exciting event.

Sincerely,

[Your Name]

[Your Position]

[Team Name]

[Contact Information]