

# Travel Clearance Letter

Date: [Insert Date]

To Whom It May Concern,

This letter serves to confirm that the following members of the [Team Name] are authorized to travel for the upcoming [Name of Event/Competition] taking place from [Start Date] to [End Date] at [Location].

## Team Members:

- [Player Name 1]
- [Player Name 2]
- [Player Name 3]
- [Player Name 4]
- [Player Name 5]

The team will be accompanied by the following staff:

- [Coach/Staff Name 1]
- [Coach/Staff Name 2]

We appreciate your support and look forward to a successful event. If you require any further information, please do not hesitate to contact us.

Sincerely,

[Your Name]

[Your Position]

[Team/Organization Name]

[Contact Information]