

Sports Team Facility Rental Inquiry

Date: [Insert Date]

To Whom It May Concern,

I hope this message finds you well. My name is [Your Name], and I am the [Your Position] of [Your Sports Team Name]. We are interested in renting your facility for our upcoming season.

Details of our request are as follows:

- **Dates Required:** [Insert Dates]
- **Time Slots:** [Insert Time Slots]
- **Number of Participants:** [Insert Number]
- **Facility Type Needed:** [Insert Facility Type]

We would appreciate any information regarding availability, rental fees, and any additional requirements necessary for our booking. Additionally, if possible, we would like to schedule a time to visit the facility.

Thank you for your attention to this matter. We look forward to your prompt response.

Best regards,

[Your Name]

[Your Position]

[Your Sports Team Name]

[Your Contact Information]