

Acknowledgment of Outstanding Sportsmanship

Date: [Insert Date]

Dear [Recipient's Name],

On behalf of the [School Name] Athletic Department, I would like to take this opportunity to formally acknowledge and commend you for your outstanding sportsmanship displayed during the [specific event or season] with the [Team Name].

Your commitment to fair play, respect for opponents, and encouragement of teammates exemplify the true spirit of athletics. It is young athletes like you who not only strive for personal excellence but also uplift those around you and contribute to a positive team culture.

We are proud to have you as a member of our team and are inspired by your dedication and integrity. Thank you for being a role model for your peers.

Congratulations on your achievement, and we look forward to seeing you continue to excel in your future endeavors both on and off the field.

Sincerely,

[Your Name]

[Your Title]

[School Name] Athletic Department