

Sports Team Inclusion Confirmation

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

Dear [Recipient's Name],

We are pleased to inform you that you have been successfully included in the [Team Name] for the upcoming season. Your skills and dedication have impressed us, and we are excited to welcome you to our team.

The first practice session will be held on [Date] at [Time] at [Location]. We encourage you to arrive a bit early to meet your teammates and get familiar with the practice schedule.

If you have any questions, feel free to reach out to us at [Contact Information].

Welcome to the team!

Sincerely,

[Your Name]

[Your Title]

[Team Name]